

# Bestwood Village Parish Council

## Minutes of the Parish Council Meeting

Action

Held at St. Mark's Church, School Walk, Bestwood Village on 12<sup>th</sup> June 2018 at 7.30 p.m.

### Membership

#### Councillors:

Portia Newling	Chair
Jack Ashworth	Vice Chair
A Frank Beckwith	
Dave Braithewaite	
Marlene Gee	
Janis Pauley	
Sandra Stanford-Barclay	

Councillors Absent are marked 'A'

### Also in Attendance

Gary Long	Locum Clerk to the Council
4 members of the public	

### 2018/0017 Apologies for Absence

Apologies for absence were received from Councillor Frank Beckwith.

### 2018/018 Declarations of members' interests

There were no declarations of interest.

### 2018/019 Minutes of previous meeting

The minutes of the Parish Council meetings held on the 8<sup>th</sup> May, 2018 were approved as a true and accurate record and signed by the Chair of the Council.

### 2018/020 Update on Actions

The Clerk reported that they opening of the bank account was in progress.

The Chair reported that the Locum Clerk had indicated he did not wish to continue long term and that Sue Stack ( a previous locum clerk) had indicated she was interested in taking on the role. This would need to be an agenda item for the next meeting.

### 2018/021 Parishioners questions/statements

The following issues were raised:

- Heavy goods traffic on Moor road is getting worse. This creates problems, including noise as the vehicles go over the bumps.

- Yeoman Avenue and Lane Close are scheduled to be resurfaced by Nottinghamshire County Council (NCC). Do the Parish Council have any details? Answer: the Parish Council are not informed of road resurfacing by NCC.
- Litter outside Mayes rise. It was agreed to ask the Lengthsman to tackle this.
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Chair

### **2018/022 Planning application**

Planning application: 2014/0238 was considered. This was a revised application to remove the social housing as the development was not financially viable with these included. This resulted in a revised application for 101 market dwelling units on land west of Westhouse Farm, Moor Road.

Gedling Borough Council had referred the claim to the District Valuer who concluded that the development would not be financially viable with the social housing.

It was agreed not to object to the application and to make the following comments:

#### **Resolved:**

Clerk

1. Do not object to the application.
2. To make the following comments:
  1. The Parish Council wishes to encourage building the 'spine road' to the school as soon as possible to remove the need for access through Keepers Close, and
  2. The Parish Council notes the provision of a crossing point across Moor Road. The side of Moor Road opposite the development is currently grass verge. Are there any plans to pave this side?

### **2018/023 Financial matters**

Various financial papers had previously been circulated and were considered:

#### **1. Internal Audit Report Bestwood St. Albans PC 2017/18**

The Internal Audit Report, attached, was noted.

Clerk

#### **2. Annual Governance Statement Bestwood St. Albans PC 2017/18**

The Annual Governance Statement Bestwood St. Albans PC 2017/18 was completed and signed.

Clerk

#### **3. Annual Accounts Bestwood St. Albans PC 2017/18**

The Annual Accounts for Bestwood St. Albans PC 2017/18, attached, were noted.

#### **4. Annual Accounting Statements Bestwood St. Albans PC 2017/18**

The Annual Accounting Statements for Bestwood St. Albans PC 2017/18 were confirmed and signed.

Clerk

#### **5. Budget 2018/19**

The 2018/19 budget for Bestwood Village Parish Council, attached, was agreed.

#### **2018/024 Reports from Parish, Borough and County Councillors**

Councillor Newling reported that the padlock on the notice board at the bottom of Park Road and Moor Road had jammed, making it impossible to keep tidy and up to date. This has now been resolved.

Councillor Stanford-Barclay had taken the consultation on the Draft Bestwood Village Plan to the residents of Kilarney Park. The Chair, Councillor Newling, agreed to add them to the plan.

Chair

#### **2018/025 Zip wire and outdoor gym equipment on The Square**

Councillor Ashworth explained that there had been some confusion regarding VAT and the grant applications for the Zip wire and outdoor gym equipment on The Square. The plan was to create an Earmarked Fund to support the maintenance of the equipment. This may not now be possible. In order to move the project forward the Parish Council may need to agree to cover these costs directly.

**Resolved:** The Parish Council takes on, if necessary, the financial cost of ongoing maintenance of the planned new equipment.

#### **2018/026 New Councillor Training**

The Clerk reported that he had held discussions with Notts ALC regarding training for new councillors.

**Resolved:** To hold a 'new councillor' training session, delivered by the Notts ALC, for the whole Council on 9<sup>th</sup> October at St. Mark's Church.

Clerk

#### **2018/027 Meetings 2018/19**

A paper outlining a possible pattern of meeting, with dates, had previously been circulated.

**Resolved:** To hold meetings on the dates and at the venues set out below.

#### **2018/028 Planning application process**

A paper outlining a suggested process for considering planning applications had previously been circulated.

**Resolved:** To adopt the process set out below.

Clerk

### **2018/029 Lengthsman process**

A paper outlining a suggested process for submitting requests for the lengthsman had previously been circulated.

#### **Resolved:**

1. All requests will be made to the Chair, or in their absence, the Vice Chair, who will submit requests to Ravenshead Parish Council. All
2. Requests will not be unreasonably refused.

### **2018/030 Draft Bestwood Village Plan**

The draft Bestwood Village Plan had been considered at the Annual Parish Meeting and suggestions had been requested via Facebook. A draft had been circulated to all councillors.

#### **Resolved:**

1. To update the Plan with comments from Kilarney Park residents (see minute 2018/024 above). The Chair agreed to do this, Chair
2. To add an aim regarding the future of use of the existing School building for community use, and Clerk
3. To adopt the updated Bestwood Village Plan and to start working to achieve the aims. All

### **2018/031 Date, time and location for the next Parish Council Meeting**

Date. Tuesday 11<sup>th</sup> September, 2018  
Time 7.30pm  
Location St. Mark's Church, School Walk, Bestwood Village.

There being no further items of business, the Chair thanked everyone for their contributions and closed the meeting at 9.25 p.m.

## **Dates for the remainder of 2018/19:**

10<sup>th</sup> July 2018: *No planned meeting. Reserve date + cheque signing*

August: *NO MEETING*

11<sup>th</sup> September 2018: Parish Council Meeting. Venue: Bestwood Village.

9<sup>th</sup> October 2018: Training session. Venue: Bestwood Village.

13<sup>th</sup> November 2018: Parish Council Meeting. Venue: Kilarney Park.

December: *NO MEETING*

8<sup>th</sup> January 2019: Venue: Bestwood Village.

12<sup>th</sup> February 2019: *No planned meeting. Reserve date + cheque signing*

12<sup>th</sup> March 2019: Parish Council Meeting. Venue: Bestwood Village.

9<sup>th</sup> April 2019: Annual Parish Meeting. Venue 2019 : Kilarney Park, 2020 Bestwood Village. (Alternate years)

14<sup>th</sup> May 2019: Parish Council - Annual Meeting. Venue: Kilarney Park.

## **Planning Application Process**

1. Planning application received by Clerk by e-mail.
2. Notification circulated to all councillors by e-mail.
3. Details of notification put up on notice boards. (Suggest comments made direct to GBC).
4. Councillor comments to Clerk for formal submission to GBC.
5. If conflicting comments are made the Chair and/or Vice Chair will decide BVPC's submission. Councillors will be notified.
6. If the application is of sufficient impact and/or controversy it will be brought to a Parish Council meeting. If necessary a special meeting may be called by the Chair, for example on a 'Reserved' date. The Clerk will seek, if needed, an extension in the response time.